

# Classes

- Registrations and Cancellations

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Registrations close for skills & safety classes, workshops, and intensives 24 hours before the session start time. Depending on the class, workshop, or intensive, empty seats may be made available to Shop Techs. Classes, workshops, or intensives with less than two registered participants will be automatically canceled. Exceptions may be made based on the discretion of Protohaven staff.

Individuals who register for a skills & safety class, workshop, or intensive, must cancel no less than 72 hours in order to receive a full refund or be moved to another class, workshop, or intensive with no cancellation fee.

## Cancellation Policies and Fees

### Single-session class or workshop

- If canceled 72 hours or more before the scheduled date, the participant will have the option to receive a refund, or have their registration moved to another class or workshop.
- If canceled within 72 hours of the scheduled date, no refund will be provided, but the participant may choose to have their registration moved to another class or workshop or to receive a credit on their account.

### Multi-session class or workshop

- If canceled 1 week (7 days) prior to the start date, the participant will have the option to receive a refund or account credit minus a \$35 cancellation fee, or to have their registration moved to another multi-session class or workshop, if available.
- If canceled less than 1 week (7 days) prior to the start date, no refund will be provided, but the participant will receive a credit on their account, minus a \$75 cancellation fee.
- If a participant is a no-show, no refunds, credits, or transfers (rescheduling) will be given.

**Please be aware that there are NO exceptions to these cancellation policies.**